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buy quiet
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Workshops on

**Purchasing Quieter
Products and Services**

to be conducted in

Baton Rouge, LA, May 28
Inglewood, CA, June 19
(Los Angeles Area)
Atlanta, GA, July 17

sponsored by

National Institute of Governmental
Purchasing, Inc. (NIGP)
National League of Cities (NLC)
State of Louisiana Chapter of NIGP
California Association of Public
Purchasing Officers (CAPPO)
Governmental Purchasing
Association of Georgia (GPAG)

Purpose

Excessive noise, regardless of its source, has an adverse impact on our health and well-being. Local government services are often noisier than they need to be since quieter models of noisy equipment are generally available at competitive prices. This workshop will show you that "Buying Quiet" requires little additional effort, and it will provide you the information you need to purchase quieter products and services at little or no additional cost.

Who Should Attend

Officials involved in administration, purchasing, public works, public safety, transportation, grounds maintenance, noise control, and related activities. Also, industry officials and citizens interested in a quieter environment.

What You'll Learn

- How to specify quieter products
- How to make sure you get what you ask for
- Who to contact for further information and technical assistance

Agenda

a.m.

- 8:30 Registration and Coffee
- 9:00 Welcome and Introductory Remarks
- 9:15 Why Buy Quieter Products and Services?
- 10:00 Which Products Should You Select?
- 10:30 COFFEE BREAK
- 10:45 How Do You Specify Product Noise Levels and Get What You Ask For?

noon LUNCH

- 1:00 A Local Buy Quiet Program in Action: Description
- 2:00 Cooperative Purchasing Programs and Buying Quieter Products
- 2:45 COFFEE BREAK
- 3:00 Industry's Perspective on the Buy Quiet Concept
- 3:45 Demonstration of "Loud" and "Quiet" Products
- 4:30 Contacts for Technical Assistance and Further Information
- 4:45 Discussion
- 5:00 Adjourn

Speakers for the workshops are listed on the right inside panel. The same products may not be demonstrated in all three workshops.

Speakers

DONALD K. CARTE, CPPO
Chief, Specifications and Standards
State of West Virginia

LLOYD CHAISSON
Director, Urban Noise Programs
NLC

DONNA M. DICKMAN
Manager
Areawide Noise Study
Metropolitan Washington, D.C., Council of
Governments

JAMES E. DOREMUS, CPPO
Deputy Purchasing Agent
Prince George's County, Maryland

STEPHEN B. GORDON
Director, Buy Quiet Program
NIGP

RAYMOND HUGHES, CPPO
Deputy Administrator
Purchasing Department, Shelby County, Tennessee

EDWIN W. HYKA, CPPO
Former Purchasing Agent
City of Long Beach, California

GUY E. McFADDEN, CPPO
Energy Management Co-ordinator
State of Washington
Purchasing Division

WILLIAM E. PETER, CPPO
Purchasing Agent
Joint Purchasing Office of St. Paul and Ramsey
County, Minnesota

LEWIS E. SPANGLER, CPPO
Executive Vice President
NIGP

AND OTHERS

Workshop Registration Form

To register for the Baton Rouge and Atlanta Workshops, please complete, detach, and mail to Buy Quiet Program, c/o NIGP, 1735 Jefferson Davis Highway, Suite 101, Arlington, VA 22202, or call Stephen Gordon at (703) 920-4020. Registrations for the Ingleswood workshop should be sent to Clifford Asai, Purchasing and Services Manager, City of Ingleswood, Purchasing and Services Division, One Manchester Blvd., Ingleswood, CA 90301, telephone (213) 649-7266.

If we are registering for workshop to be conducted at

Baton Rouge Ingleswood (Los Angeles) Atlanta

Name(s): _____

Title(s): _____

Government/Agency: _____

Street Address/P.O. Box: _____

City, State, Zip: _____ Telephone No.: _____

WORKSHOP LOCATIONS:

Baton Rouge:
Prince Murat Inn
1480 Nicholson Drive
Baton Rouge, Louisiana

Ingleswood:
City of Ingleswood, City Hall
One Manchester Blvd.
Ingleswood, California

Atlanta:
Howard Johnson's Atlanta
Airport Lodge
1377 Virginia Avenue
Atlanta, Georgia

**HOTEL INFORMATION FOR OUT-
OF-TOWN PARTICIPANTS:**
Call Stephen Gordon,
(703) 920-4020



Buy Quiet Program

% National Institute of
Governmental Purchasing, Inc.
Suite 101, Crystal Square
Building 3
1735 Jefferson Davis Highway
Arlington, Virginia 22202

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